

Requesting a dose/Product change or an additional dose

Changing the Product Type or Dose Size in an Existing Authorisation:

1. From either your home page *My Authorised Patients* or from *My Requests*, locate the patient that requires the change. Under the *Patient* column, click on the *Patient name*.

The screenshot shows the 'My Authorised Patients' section of the BloodSTAR interface. It includes a navigation bar with 'Home', 'Patients', 'Authorisation Requests', 'Treatment', and 'BloodSTAR Messages'. Below the navigation, there are tabs for 'My Authorised Patients', 'Pending Reviews', and 'My Requests'. A green button '+ New Initial Authorisation Request' is visible. A list of filters for 'Show patients where I am' includes 'Treating Medical Specialist', 'Requesting Medical Officer', 'Diagnosing Medical Officer', and 'Verified Diagnosis Medical Officer'. A table lists patient information with columns: Patient, Date of Birth, Treating Facility, Patient ID, Medical Condition, End Date, and Authorisation. The first row shows 'CITIZEN. John' with a red arrow pointing to the name.

Patient	Date of Birth	Treating Facility	Patient ID	Medical Condition	End Date	Authorisation
CITIZEN. John	01-Jan-2001	The Canberra Hospital		Acquired-hypogammaglobulinaemia — haematological malignancy or post HSCT	13-Aug-2020	Q_UL25334F

2. Scroll down to view the details under *Current Authorisation*. Under *Regimen*, locate the dose you want to change. Under the *Action* column, click *+Request change*.

The screenshot shows the 'Authorisation UL25334F' details page. It includes a dropdown menu for the authorisation number. The page displays the following information:

- Authorisation Number:** [Q_UL25334F](#)
- Authorisation Date:** 27-Feb-2020
- Medical Condition:** Acquired-hypogammaglobulinaemia — haematological malignancy or post HSCT
- Specific Condition:** Memory B cell deficiency secondary to haemopoietic stem cell transplantation (HSCT)
- Indication:** Prevention of recurrent bacterial infections due to hypogammaglobulinemia associated with haematological malignancies or post haemopoietic stem cell transplant
- Treating Specialist:** Ig TEST01, Canberra Doctor - The Canberra Hospital
- Regimen:**

Dose Type	Dose	Infusion Method	Action
Maintenance Dose (IVIg)	INTRAGAM 10 - 32.50 grams every 4 weeks.	Intravenous	+ Request Change

Below the regimen table, there is a link: [+ Request Additional Loading Dose \(IVIg\)](#). A red arrow points to the '+ Request Change' button in the Action column.

3. On the *Dose Change Request Form*, select the urgency of the change request. Please remember that if the review request is at *Emergency* status, it must be accompanied by a phone call to Lifeblood on the supplied relevant phone number.
4. Enter all relevant details in the free text *Reason for Dose Change* section under *Dose Change Request Details*.

Please note: If you are changing a patient's dose from IVIg to SCIg you will need to tick the box labelled 'Change to a SCIg dose'.

Reason for Dose Change *

Change to a SCIg dose

5. Proceed to the *Dose* section and enter the patient's weight.
6. If you wish to change the allocated product, tick the box labelled *Request a different product*, and then select the product you would like to nominate instead and the reason why.

Request a different product

! To request a different product than allocated you must provide a reason for doing so.
Some hospitals have local policies for imported product. Please check with your blood and blood products Dispenser (blood bank, pathology laboratory, pharmacy or private pathology).

Preferred Product: *

Reason: *

7. To change the strength of the dose, enter a different value under *Dose/Kg*.

Maintenance Dose (IVIg)

Description: 0.4–0.6g/kg every four weeks or more frequently, to achieve IgG trough level of at least the lower limit of the age-specific serum IgG reference range. More frequent dosing to achieve IgG trough level of up to 9 g/L is permitted if chronic suppurative lung disease is not adequately controlled at an IgG trough level at the lower limit of the age-specific serum IgG reference range. A total dose of up to 1 g/kg may be given over any four week period.

Infusion Method * Intraavenous

Product The allocated Intraavenous product for this condition is **INTRAGAM 10**.
Available sizes: **2.50g, 10.00g and 20.00g**
This product is the same as that previously allocated to and received by the patient.

Request a different product

Dose / Kg * 0.40 g

Total Dose * 32.00 g
The total dose will be rounded to 32.5 g.

Frequency * Every 4 Weeks for 6 course(s)

Date Required * 27-Feb-2020

Approximate End Date 13-Aug-2020

8. If the dose exceeds the recommended reason.

dosage per kilogram, you will be asked to provide a

9. Once all required changes have been entered, confirm your contact details and tick the box to indicate all information submitted is true and accurate to the best of your knowledge and then click *Submit*. You will receive an email and an in-system notification when the request has been actioned.

The screenshot shows a form with two input fields: "Dose / Kg *" with a value of 1.10 and "Total Dose *" with a value of 88.00 g. Below these fields, a yellow warning box contains a triangle icon and the text: "The dose per kg (1.1 g/kg) exceeds the maximum set out in the Criteria (1 g/kg). You must specify a total dose within the Criteria or provide a reason for dosing outside the Criteria." Below the warning box is a text input field labeled "Reason: *" which is currently empty.

Requesting an Additional Dose

Under some Medical Conditions, there is the ability to request an additional dose if your patient requires it. If the additional dose is available for your patient's diagnosis you will have the option under the *Regimen* section of the patient's Authorisation view.

1. Once you have located the patient record scroll down to view the details under *Current Authorisation*. Under *Regimen*, click *+Request Additional (type) Dose*.

The screenshot shows the "Authorisation UL25334F" view. The "Regimen" section is circled in red. Below it is a table with columns: Dose Type, Dose, Infusion Method, and Action. The table contains one row: "Maintenance Dose (IVIg)", "INTRAGAM 10 - 32.50 grams every 4 weeks.", "Intravenous", and "+Request Change". Below the table, a red box highlights several options to request additional doses, with a red arrow pointing to the first option: "+Request Additional Loading Dose (IVIg)".

Dose Type	Dose	Infusion Method	Action
Maintenance Dose (IVIg)	INTRAGAM 10 - 32.50 grams every 4 weeks.	Intravenous	+Request Change

- +Request Additional Loading Dose (IVIg)
- +Request Additional Disseminated Enterovirus Dose (IVIg)
- +Request Additional Supplementary Dose (IVIg)
- +Request Additional Loading Dose (SCIg)
- +Request Additional Disseminated Enterovirus Dose (SCIg)
- +Request Additional Supplementary Dose (SCIg)

2. On the *Request Additional Dose* page, select the urgency of the request.
3. Enter all relevant details under *Reason for Additional Dose* in the *Additional Dose Request Details* section.
4. Go to the *Dose* section and enter the patient's weight, as well as all applicable details of the additional dose. Once all details are correct, tick the box to indicate all information submitted is true and accurate to the best of your knowledge and then click *Submit*.
5. You will receive an email and an in-system notification when the request has been actioned.