## OFFICIAL



Temporary Employment Register

**Team:** Various

**Classification:** APS 1 – 6 levels and the Executive Level 1

**Employment Type**: Non-Ongoing (temporary)

**Security Clearance:** Baseline

**Location:** Canberra

# About the National Blood Authority

The National Blood Authority (NBA) is an Australian Government statutory agency whose role is to work in a collaborative manner with all Australian governments and blood sector stakeholders to ensure Australia's blood supply is safe, secure, adequate and affordable.

# Temporary Opportunities

The NBA is seeking registrations from eligible candidates for non-ongoing (temporary) and intermittent/irregular (casual) employment opportunities up to a period of 18 months across a broad range of classifications and business areas.

Opportunities may vary across classification levels and may be for a specified term, for a specified task,

or for duties that are irregular or intermittent based on the NBA’s needs.

Candidates can register interest in temporary employment at the APS Level 1 – 6 levels and the Executive Level 1 with the NBA.

We are looking for people with a range of skills, experience and personal qualities for roles across the National Blood Authority.

We are looking for candidates who are self-motivated, with a track record of taking responsibility and delivering results, display initiative and the ability to work autonomously and have:

* High level of written and oral communication skills
* Research, analysis and problem-solving skills
* Well-developed organisational skills and ability to manage competing priorities
* The ability to work effectively in a team

We are seeking expressions of interest for temporary roles across a variety of subject matters, including but not limited to:

* Accounting and Finance
* Procurement and contract management
* Administration
* Communications and stakeholder Management
* Data, Research and Analysis

## OFFICIAL

OFFICIAL

* Policy
* Executive Assistant
* Human Resources
* ICT
* Project and Program management
* Regulation and Compliance including risk and assurance management

**Eligibility**

These are Designated Security Assessed Positions (DSAP) at Baseline Level. The successful applicants must be Australian Citizens capable of obtaining and maintaining a security clearance at this level.

# To Apply

To register your interest in NBA’s temporary employment register, please submit your current

curriculum vitae (CV) and the NBA Cover Sheet to [NBA.recruitment@blood.gov.au.](mailto:NBA.recruitment@blood.gov.au)

National Blood Authority

## OFFICIAL

pg. 2