

Registering your facility for BloodSTAR

Background: BloodSTAR is an online system used to underpin the Immunoglobulin Governance National Policy: Access to Government Funded Immunoglobulin Products in Australia. The system is used by Prescribers, Nurses, Dispensers and Authorisers of government funded immunoglobulin products.

Purpose: Please complete all facility details fields to allow facility registration in BloodSTAR. Please nominate a minimum of two Facility Administrators to grant access to other staff at your facility.

Before you begin

Determine if your facility needs to register for BloodSTAR:

BloodSTAR Classification	Facility Type	Facility Functions	Does my facility need to register for BloodSTAR?
Treatment Facility	Clinic	Ig Prescribing and/or	Yes - Please complete the BloodSTAR registration form below
	Doctor's rooms	Ig Patient Management and/or	
	Hospital	Infusion of Ig Product	
Dispensing Facility	Pathology	Receive Ig Stock and/or	No - Dispensing will be managed in BloodNet
	Pharmacy	Dispense Ig to Patients	

Information required to complete the online form

1. Facility address and contact details
2. Awareness of IVIg and SCIG services and arrangements at your facility
3. Facility administrator details
(Initially two per facility. [Click here for information about Facility Administrators](#))
4. Facility administrator BloodPortal usernames
(Requires users to Create an account portal.blood.gov.au)

Online Facility Registration Form

Complete the fields and send the form to support@blood.gov.au to register your facility.

The Asterix indicates a mandatory field.

Facility Name *

Facility Address *

Street *

Suburb/Town *

State/Territory *

Post code *

Facility contact details

Switchboard/Reception Phone *

Facility website

Primary facility registration contact person *

Primary contact phone number (if different from above)

Co-location

Is this facility co-located with another hospital/facility? *

No

Yes

Patient identifier

Does your facility use a unique patient identification number? *

No

Yes

EG: URN – Unit record number

Immunoglobulin treatment services *

Tick the box(es) that relate to services offered by this facility

 Treatment services including:

- Management of patients treated with Intravenous Immunoglobulin (IVIg) infusion.
- Management of patients via Hospital Based Subcutaneous Immunoglobulin (SCIg) Program
- Ig Patient consultation, diagnosis and review.
- Prescribing of IVIg and/or SCIg.
- Administering of IVIg and/or SCIg doses to patients.

 Dispensing services including:

- Ordering of IVIg or SCIg directly from Lifeblood.
- Dispensing of IVIg and/or SCIg for use at this facility.
- Dispensing of IVIg and/or SCIg for use at another facility.

 Authorising services including:

- Evaluation of Authorisation Requests for Immunoglobulin.

Reminder: If your facility is a Pathology Laboratory or Pharmacy you will use BloodNet and do not need to complete this form.

Immunoglobulin supply arrangements

Does your facility order IVIg or SCIg products directly from Lifeblood? *

No

Yes

If you selected no, please list any non-Lifeblood supply facilities below under dispensing relationships

Dispensing Relationships (if applicable)

Does your facility have IVIg or SCIg supply arrangements with another facility? *

No

Yes

Facility administrator nomination

To complete the Facility Administrator registration process, please supply the BloodPortal Username for each nominated Administrator. This may be completed later if necessary but will enable those listed below to grant access to other staff at your facility.

New users need to 'Create an account' at portal.blood.gov.au

Existing users of BloodNET can use their existing BloodPortal username and password.

Please note:

- Facility Administrators will be able to approve access for other staff at your facility
- The staff listed below will be able to create additional Facility Administrators
- There is no maximum number of Facility Administrators per facility

1. Primary Facility Administrator**Name ***

Username *

Blood Portal Username

[Not a User? Register here.](#)

Phone Number *

Best contact number for National Blood Authority Support team follow-up

Email Address *

Please provide work email address

Job Title *

Provide your position name

2. Second Facility Administrator

Name *

Username *

Blood Portal Username

[Not a User? Register here.](#)

Phone Number *

Best contact number for National Blood Authority Support team follow-up

Email Address *

Please provide work email address

Job Title *

Provide your position name

Note: If you would like assistance or clarification on any of the above, please contact the National Blood Authority Support team on 13 000 BLOOD (13 000 25663) or support@blood.gov.au(link sends e-mail), **prior to submitting this form.**