



MyABDR Mobile App **User Guide**

Page 1 of 36

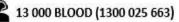




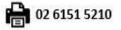


Table of Contents

MyA	MyABDR App3			
Mul	Aultifactor Authentication (MFA)4			
1	First Login with MFA	4		
1.	1 On-going Login Process	.11		
2	Forgot Password	.13		
3	Unlock Account	.16		
4	New User/Click here to register	.18		
5	Setting up Okta Verify on mobile app	.21		
MyA	AyABDR Homepage Menu27			
6	Home	.28		
7	Treatments	.33		
8	Details	.33		
9	Inventory	.34		
10	More	.36		

Page **2** of **36**





MyABDR App

The MyABDR app allows users to track their own treatment and displays all entries recorded by the users. It includes treatments, bleeds, surgeries, stock on hand, memos, received products and discards. A MyABDR patient's product inventory can be maintained by the patient via MyABDR.

1:55 🖸 🖬 😧 • 🛛 🔌 🖏 🗤 45%
S MyABDR
By signing in to MyABDR you accept the <u>Terms & Conditions.</u>
Email
Password
If you enter the incorrect information 3 times your account will be locked for 5 minutes.
0
Accept Terms & Conditions and Sign In
Unlock account?
For support, call 13 000 BLOOD (13 000 25663) or email <u>support@blood.gov.au</u>
Work offline
Work offline Create an account

Figurer 1: MyABDR Homepage

Multifactor Authentication (MFA)

Multi Factor Authentication has been introduced to login to the MyABDR website and mobile application. Users are required to enter their email address and password and then provide authentication by:

- Email (click a link and receive a code)
- Okta Verify App (receive a code)
- Okta Verify App (push notification)
- Phone (receive a code)

The mobile number and email used for authentication is the same as the one used for your account.

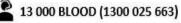
The Okta Verify Authentication App can be downloaded from the <u>Google Play Store</u> or <u>Apple Store</u>. The app must be linked to your account using the QR code.

Users will be required to enter their email address and password along with a verification code each time they login.

1 First Login with MFA

Perform the following procedure If you are an existing user:

Steps	Actions			
1.	Open the MyABDR app. Enter your Email and Password and select Sign in.			
	Result: Get a verification email pop-up window appears.			
2.	Click on Send me an email.			
	Get a verification email			
	Send a verification email to by clicking on "Send me an email".			
	Send me an email			
	Verify with something else			
	Back to sign in			
	Work offline			
	Create an account			
	HTC Contacts Terms and Conditions Privacy Notice Help			





Steps	Actions			
	Result: A verification code will be sent to your email.			
3.	Enter the 6-digit verification code you have received on your registered email and select Verify.			
	Verify with your email			
	We sent an email to I Enter the verification code in the text box. Enter Code			
	Verify			
	Verify with something else Back to sign in			
	Work offline			
	Create an account			
	HTC Contacts Terms and Conditions Privacy Notice Help			
A	Result: A Set up security methods pop-up window will appear.			
4.	To Set up security methods via phone (if already not set up), select Set up button.			



Steps	Actions
	Set up security methods
	8
	Security methods help protect your account by ensuring only you have access.
	Set up required
	Phone Verify with a code sent to your phone Used for access or recovery
	<u>Set up</u>
	Back to sign in
	Result: Set up Phone authentication pop-up window will appear.

Page **6** of **36**



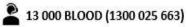
Steps	Actions		
5.	Enter your phone number and click on Receive a code via SMS to receive a 6-digit verification code.		
	Set up phone authentication		
	8		
	Enter your phone number to receive a verification code via SMS.		
	Country/region		
	Australia		
	Phone number		
	+61		
	Receive a code via SMS		
	Return to authenticator list		
	<u>Back to sign in</u>		
	If you haven't received an SMS within 10 minutes, click Send again.		
6.	Enter the code you have received on your phone and click Verify.		



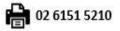
Steps	Actions
7.	If you would like to set up Okta Verify as an alternative security method, please proceed to <u>Heading 5: Setting up Okta Verify on mobile app</u> otherwise, click Continue.
	Set up security methods
	8
	Security methods help protect your account by ensuring only you have access.
	Set up optional
	Okta Verify Okta Verify is an authenticator app. installed on your phone or computer. used to prove your identity Used for access Set up
	Continue
	Back to sign in
8.	Security methods set up is now complete. User can now select one of the following Multi Factor Authentication options to login into MyABDR.



Steps	Actions			
		v 8	erify it's you with a securit	y method
			Select from the following	options
			Email com	Select
		Ø	Enter a code Okta Verify	Select
		0	Get a push notification Okta Verify	Select
		C	Phone +61 XXX XXX	Select
		Back to s	i <u>gn in</u>	
	Result: You ca	n now acces	s MyABDR Homepage and navi	gate the system as required.







Steps	Actions			
		11:19 🖪 🕑 G		¥≀ 🐄 .⊪ 49% 🔒
			Home	Online
		\$		
			D21 days 22 last MyABDR recorded	
		Record Treatment	Record Product	Treatment Plan
		Stock On Hand	 Advate 2000 IU x 21 Advate 3000 IU x 21 ADYNOVATE 250 IU x ADYNOVATE 500 IU x ADYNOVATE 1000 IU ADYNOVATE 1500 IU ADYNOVATE 1500 IU ADYNOVATE 3000 IU x 35 ALPROLIX 250 IU x 19 BeneFIX 500 IU x 1 	10 x 0 x -3 x -1
		Notifications (5)		
		ADYNOVAT Expiry: 31	roduct - 31 Aug 202 FE 250 IU - Batch No: Aug 2022 x 11 has ex nventory and contac	Abcdef - pired. Remove
		Advate 200 Expiry: 30	roduct - 30 Apr 202 00 IU - Batch No: Not Apr 2022 x 10 has ex nventory and contac	Entered - pired. Remove
		🔺 Expired Pr	oduct - 03 Dec 202	21
		Home Treatm	hents Details	Inventory More
			0	<



1.1 On-going Login Process

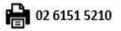
Perform the following procedure if you are an **existing user**:

Steps	Actions			
1.	Navigate to MyABDR if not already there. Enter your Username and Password and select Sign in. Result : Verification security methods pop-up window appears.			
2.	After the first login and selection of a verification method, future logins will remember and use the chosen method until the user changes to Verify with something else.			
	Get a push notification			
	Push notification sent			
	Send push automatically Verify with something else Back to sign in			
Enabling Push Notifications is recommended to reduce time taken to logi the Okta app.				
3.	You will receive a Time Sensitive notification on your mobile.			
	 Using push notification is the quickest way to get into the account and user does not require to add a verification code. User will only be prompted to receive a 6-digit verification code if user have chosen different security method. A one-time verification code will be sent to your chosen method. 			



Steps	Actions	
4.	Click Yes, it's me .	
	2:15 11 46 📼	2:15 .11 4G 🗩
	BLOOD portat	Sign-in Notification Tips
		Verify Push Notifications Without Opening the App
	Did You Just Try to Sign In?	
	M MyABDR	
	Near Australia More Info	If your screen is unlocked 1. Touch and hold, or swipe down on the notification
	🖵 Windows 10	(on supported devices). 2. Tap the approve option.
	O Just now	From the lockscreen
	ttps://authenticate.blood.gov.au	 Touch and hold the notification. Tap the approve option.
		Learn More
	Yes, It's Me No, It's Not Me	Successfully responded to push authentication request
	Result: You can now access MyABDR Homepag	e and navigate the system.





Steps	Actions				
5.	You will receive an alert notification sent automatically to your email to confirm you are attempting to sign in. If this is not you, click on Report Suspicious Activity.				
	New sign-on notification				
	Support <support@blood.gov.au></support@blood.gov.au>				
	(i) If there are problems with how this message is displayed, click here to view it in				
	BLOODportal 😔				
	National Blood Authority - New sign-on detected for your Okta account				
	ні				
	Your Okta Account was just used to sign-in from a new or unrecognized device, browser, or application.				
	Sign-In Details				
	CHROMIUM_EDGE - Windows 10 Sun, August 4, 2024 Canberra, Australian Capital Territory, Australia IP: 203.13.3.110				
	Don't recognize this activity?				
	Your account may have been compromised; we recommend reporting the suspicious activity to your organization.				
	Report Suspicious Activity				
	The security of your account is very important to us and we want to ensure that you are updated when important actions are taken.				

2 **Forgot Password**

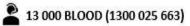
Perform the following procedure if you have forgotten your **password**:

Steps	Actions
1.	Select the Forgot Password? link on the MyABDR homepage.
	Result: A Reset your password pop-up window appears.

Page **13** of **36**



Steps	Actions
2.	Enter your Email and select Next .
	Reset your password Email
	Next Provide the email last linked to your
	account. If your email has changed you can update it when you are logged in. You can choose to receive a verification code by email or SMS. If you need support, please contact the Blood Operations Centre on 13 000 BLOOD (13 000 25663).
	Back to sign in
	Work offline
	Create an account
	Result: Verify security methods pop-up window will appear.





Steps	Actions
3.	Select one of the following options.
	1:43 🖪 🖬 🕑 🔹 📲 🖏 📲 46% 🛢
	S MyABDR
	Reset your password
	8
	Verify with one of the following security methods to reset your password.
	Email @gmail.com
	C Phone +61 XXX XXX Select
	Back to sign in
	Result : A Verification Code will be sent based on the option user chooses. Enter the 6-digit Verification Code and select Verify. A window will appear with the option to create a new password.
	This code expires in 10 minutes.

Page **15** of **36**



Actions	
Enter nev	w password and select Reset Password.
	Reset your password
	8 com
	Password requirements:
	At least 14 charactersA lowercase letter
	An uppercase letter
	 No parts of your username
	 Password can't be the same as your last 10
	passwords
	New password
	0
	Re-enter password
	0
	Reset Password
	Provide the email last linked to your account. If your email
	has changed you can update it when you are logged in. You
	can choose to receive a verification code by email or SMS. If
	you need support, please contact the Blood Operations Centre on 13 000 BLOOD (13 000 25663).
	Canala on 15 000 BEOOD (15 000 25005).
	Back to sign in

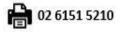
3 **Unlock Account**

Perform the following procedure if you have forgotten your **username**:

Steps	Actions
1.	If you enter the incorrect information 3 times your account will be locked for 5 minutes. Alternately you can unlock your account. Click on Unlock account? _on Sign in page. Result: Verify security methods pop-up window will appear.

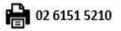
Page **16** of **36**





Steps	Actions
2.	Enter your Username and follow the prompts to Verify the security method .
	My ABDR
	Verify it's you with a security method
	Select from the following options
	Email
	Email Select
	Phone <u>Select</u>
	Back to sign in
	Result : A Verification Code will be sent based on the option user chooses. Enter the 6-digit Verification Code and select Verify . Verify with your password window will appear
	This code expires in 10 minutes.
3.	Enter the password to log in to your MyABDR account.





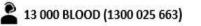
Steps	Actions
	My ABDR
	Verify with your password
	Account successfully unlocked! Verify your account with a security method to continue.
	Password If you enter the incorrect information 3 times your account will be locked for 5 minutes.
	Verify
	<u>Forgot password?</u> <u>Back to sign in</u>

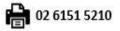
4 New User/Click here to register

Perform the following procedure to create a new BloodPortal Account:

Steps	Actions	
1.	Download MyABDR app (free of charge) from: App Store (Apple) or Google Play Android.	
2.	Click Create an account.	
	You can add this link to your Favourites bar for ease of access for the next time you log in.	
	Result: The MyABDR registration page will open in web version.	

Page **18** of **36**



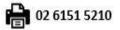


Steps	Actions
	S MyABDR
	MyABDR Registration
	I request to access and input MyABDR data for the following patient/s
	Patient Details
	ABDR ID (if known): On ABDR treatment patient card. Optional
	Given Name: *
	Family Name: *
	Date of Birth: *
	My Relationship to Patient:*
	Haemophilia Treatment
	Centre: *
	Add Another Patient
	My Details
	Email Address: *
	Confirm Email Address: *
	This email address will be used to log in to MyABDR and for password resets.
	Family Name: *
	Mobile Phone: *
	Password resets will also be sent to this number via SMS.
	Security Questions
	Security Question 1:*
	Answer 1:*
	Security Question 2: *
	Answer 2:*
	I accept the Terms and Click here to view the Terms and Conditions. *
	I confirm the details
	provided are true and correct: *
	Submit Cancel

Page **19** of **36**

Steps	Actions
	• Fields marked with a red Asterix (*) are mandatory to create a MyABDR account and for the NBA to confirm your identity before granting access.
	The Email Address and Mobile Phone number you provide will be used if you forget your Username or Password.
	• Keep your personal information such as email or phone number, up to date. Log into MYABDR and change your Account details if/as required.
	• Two (2) additional verification questions have been implemented to enhance the security of your account. These will be prompted in case of a locked account, forgotten username or password reset is required.
	 If you have any concerns regarding privacy of your personal information, refer to <u>http://www.blood.gov.au/privacy</u> or email <u>privacy@blood.gov.au</u> before selecting 'Accept'.
	• The <u>privacy@blood.gov.au</u> email is sent to a Group "Freedom of Information' mailbox that includes a member of the Legal Counsel and the Executive team.
	A temporary password for your new account will be sent to your nominated email address and mobile phone number.
3.	Complete the form, click on the C checkbox to view the Terms and Conditions and click Accept and Submit to continue.
4.	If Step 2 succeeds, you will be taken to the Account Registered screen, indicating your account has been registered.
	A Temporary Password will be sent to your nominated email address and mobile phone number within 30 seconds.
	• The first time you login with your Username and Temporary Password , you will be prompted to Set up password .
5.	Once you set up a password as per password requirements, Click Change Password.



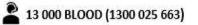


ps	Actions
	8
	Password requirements:
	At least 14 characters
	A lowercase letter
	An uppercase letter
	 No parts of your username
	 Password can't be the same as your last 10
	passwords
	New password
	•
	Re-enter password
	•
	Change Password
	Back to sign in
	Result: Set up security methods popup screen appears.
6.	To Set up security methods, please refer to <u>Heading 1 First Login with MFA</u> and follow the signature of the

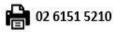
5 Setting up Okta Verify on mobile app

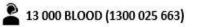
Steps	Actions
1.	To set up Okta Verify , select Set up .

Page **21** of **36**



Steps	Actions
	Set up security methods Security methods help protect your account by ensuring only you have access. Set up optional Okta Verify Okta Verify is an authenticator app, installed on your phone or computer, used to prove your identity Used for access Set up
	Continue
	<u>Back to sign in</u>
	Result: A QR code will generate on the screen and prompt you to download Okta Verify app.

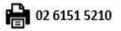






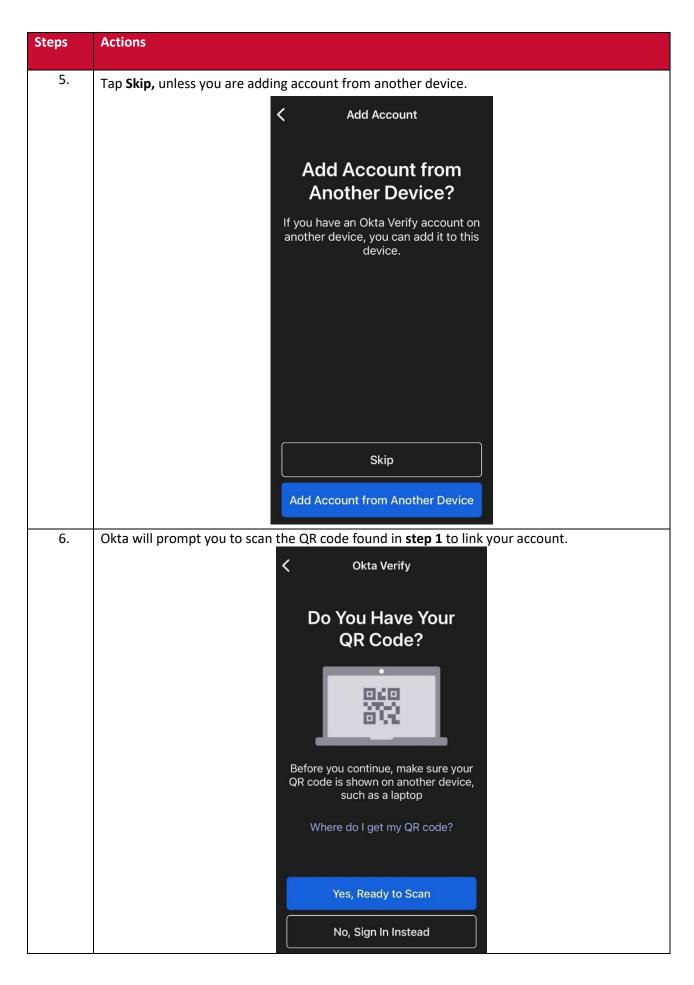
Steps	Actions
	Set up Okta Verify (2)
	 On your mobile device, download the Okta Verify app from the App Store (IPhone and IPad) or Google Play (Android devices).
	Open the app and follow the instructions to add your account
	3. When prompted, tap Scan a QR code, then scan the QR code below:
	Can't scan?
	Return to authenticator list
	Back to sign in
2.	Download the Okta application and open on your device.
	• For Android Devices, please download the app from the <u>Google Play Store</u> .
	• For Apple Devices, please download the app from the Apple Store
3.	Tap the + sign on the top right-hand corner or alternatively, tap Add Account.





Steps	Actions		
		ی okta Verify 🕂	
		No accounts add	ed
		Add an account to verify your id when you access your organiza apps	dentity ation's
		Add Account	
4.	Tap Organisation.	Close Add Account	
		Choose Account T	
		Choose the type of account would like to add	you
		Organization Work, school, company	>
		Other Facebook, Google, etc	>





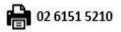
Page **25** of **36**



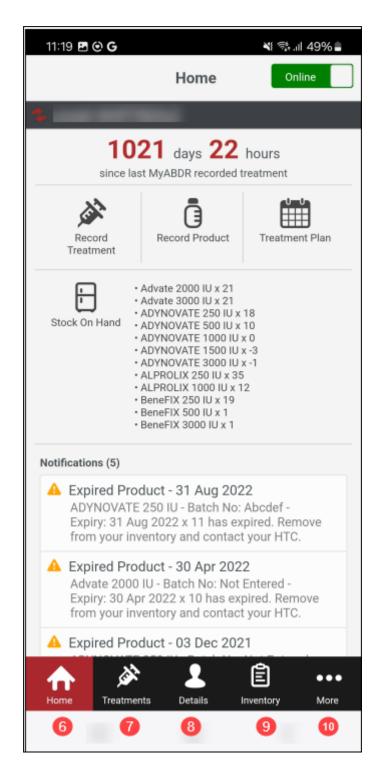


Steps	Actions
7.	Once scanned, tap Allow Push Notifications.
	< Okta Verify
	Allow Duck Natifications?
	Allow Push Notifications?
	Approve or deny requests directly from push notifications without having to open the Okta Verify app.
	Allow
	Skip
	Enabling Push Notifications is recommended to reduce time taken to login using the Okta app.
	 Using push notification is the quickest way to get into the account and user does not require to add a verification code.





MyABDR Homepage Menu

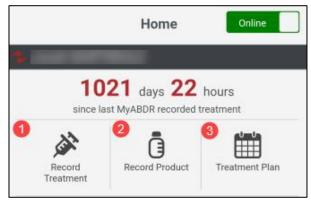


Page **27** of **36**



6 Home

For quick access, MyABDR page has shortcuts on the home tab to record treatments and bleeds, manage treatment product stock and view the treatment plan.



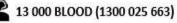
1 Record Treatment

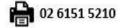
Note: A patient cannot record treatments in MyABDR unless their Stock On Hand has sufficient quantity of product, therefore it is critical that a patient's Product Inventory is kept up to date.

Perform the following procedure to record treatment:

Steps	Actions		
1.	Tap the Record Treatment	t shortcut on the home screen.	
2.	Enter Treatment Date/Tim	ne and the Treatment Type.	
		11:20 🖪 🕑 G	新 fill 49% L
		Back Record Treatment	Done
		L .	
		Remember that this is a personal rec Contact your HTC for advice on trea bleeds.	cording tool. tments and
		Treatment Date/Time*	
		Mon 12 Aug 2024 11:20	AEST
		Treatment Type* 🛈	
		Product*	
		Select Products	>
		Treatment Notes	
		Photos	
		Add Photo	

Page 28 of 36





Steps	Actions	
	 Routine Processor Bleed - Tree Preventation Temporary bleed or join Surgery/Promedical/de Immune Too of factor conductor to body to read the treatment 	information icon for a list of the treatment definitions: rophylaxis - Your regular treatment to prevent "spontaneous" bleeds eatment for a bleed, including follow-up treatments. ve - Treatment before activity to prevent bleeds. y Prophylaxis - Short-term regular treatment to manage a specific bint problem. rocedure - Treatments before, during or after surgery or a ental procedure. olerance Therapy - Treatment for inhibitors involving frequent doses oncentrates over a long period of time in an attempt to train the cognise ment product. eatments for other reasons. Type in the reason.
3.	A Bleed field will appear	r underneath. Tap the Bleed and it will open a Add Bleed Location.





Steps	Actions
4.	Then tap Add Bleed Location.
	Back Bleed Locations Done
	Add Bleed Location
	No bleed locations recorded
	Select Body Area, Body location and Severity of Bleed.
	Back Bleed Location Done
	Body Area*
	L Shoulder
	L Bicep
	L Tricep
	L Elbow
	Both Elbows
	L Forearm
	L Wrist
	L Hand
	L Fingers
	Severity of Bleed * ①
	Minor
	 Tap on the information icon for a list of the severity definitions. Minor Bleed is barely noticeable. It does not make you uncomfortable or have any effect on what you normally do during the day or how you do it. Moderate Bleed makes you uncomfortable. It affects how you do the things you routinely do every day. Major Bleed is very painful or uncomfortable. It stops you from doing normal daily activities. It may keep you guales when you are trained to clean. You may
	daily activities. It may keep you awake when you are trying to sleep. You may need to go to hospital for treatment or review.
	Enter the Reason of the bleed, Bleed Notes and select Done .
5.	If you have more than one Location, select Add Bleeding Location or select Done to continue.

support@blood.gov.au

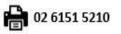
Steps	Actions
6.	Select Products to add product. Select the product type used and select Done .
7.	Photos of injury and bleeds can also be added by selecting Photos .
	Back Add Photo Done
	Update photo from *
	Gallery
	Description*
	Hide from HTC
8.	Upload photo from your Camera/Gallery and Select Done.

Record Product 2

It is important add your treatment product stock to your inventory first before recording a treatment. Perform the following procedure to record treatment:

Steps	Actions
1.	Tap the Record Product on the home screen. You can either Copy a Previous Product or fill out all the fields marked with an * Astrix.

Page **31** of **36**





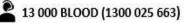
Steps	Actions		
	в	ack Record Product	Done
	-	_	
		Details have been copied from a previous r product.	eceived
		Copy a Previous Product	
		Date Received *	
		Tue 13 Aug 2024	
		Batch Number	
		Product*	
		ADYNOVATE 250 IU	
		Expiry	
		Quantity*	
		10	
	Only the treatment produc	ts that are in your treatment plan w	vill be shown.
2.	Enter product details and t	ap Done when finished.	
		tting factor products! Start typing th umber. When you select it, the full l vill autocomplete	•

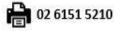
3 Treatment Plan

The Treatment Plan is a detailed plan outlines the patient's diagnosis and severity of condition. It also includes the current weight, the type of products used during bleeds and dosing instructions for managing severe/ traumatic bleeds.

Back	Treatment Plan
ł	
Effective D Weight: 27 Notes: Not Recorded a	Entered
	Prophylaxis - ELOCTATE cy: 2xWeekly No day selected - 1000 IU, No day selected - 1000 IU

Page **32** of **36**





7 **Treatments**

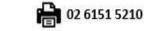
The Treatments tab shows a complete history of treatments recorded by MyABDR users for the patient with the most recent record displayed first. The details of each treatment displayed includes treatment date/time, treatment type, part of body treated, if treatment type = bleed, product, total dose, treatment notes if recorded and attachments

Treatments	Ľ
Tue 13 Aug 2024 13:36 AEST Bleed, first infusion Tue 13 Aug 2024 - L Arm - L Forearm, Minor ELOCTATE (1000 IU)	>
Tue 13 Aug 2024 11:51 AEST Bleed, first infusion Tue 13 Aug 2024 - R Leg - R Ankle, Moderate ELOCTATE (1000 IU)	• >
Tue 01 Oct 2019 15:10 AEST Routine Prophylaxis ELOCTATE (500 IU)	>
Fri 21 Jun 2019 - Created by HTC Bleed, first infusion Wed 12 Jun 2019 - R Arm - Joint – R Elbow Advate (1250 IU)	
Fri 21 Jun 2019 - Created by HTC Bleed, first infusion Wed 12 Jun 2019 - R Arm - Joint – R Elbow Advate (1000 IU)	
Fri 21 Jun 2019 - Created by HTC Bleed, first infusion Wed 12 Jun 2019 - R Arm - Joint – R Elbow Advate (1000 IU)	
Thu 20 Jun 2019 - Created by HTC Bleed, first infusion	
Home Treatments Details Inventor	,

Details 8

Details tab enables users to update and manage patient information effectively in MyABDR. Users can update, view and manage following selections:

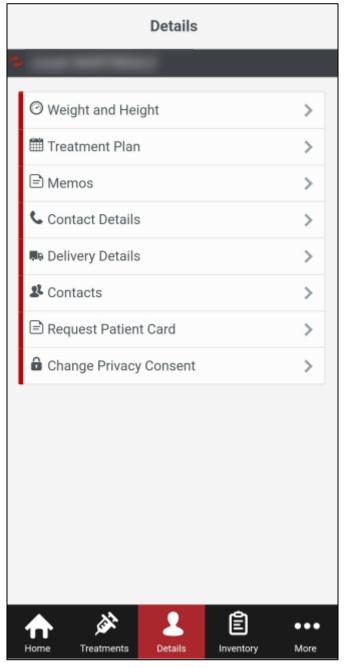
Page **33** of **36**







- Weight/Height •
- **Treatment Plans** •
- Memos •
- Update Contact And Delivery Details •
- **Request Patient Card** •
- Change Privacy Consent. •



9 Inventory

This tab facilitate efficient product management by enabling users to monitor the inventory. User can view, record, track and manage the product for effective inventory management through following selections:

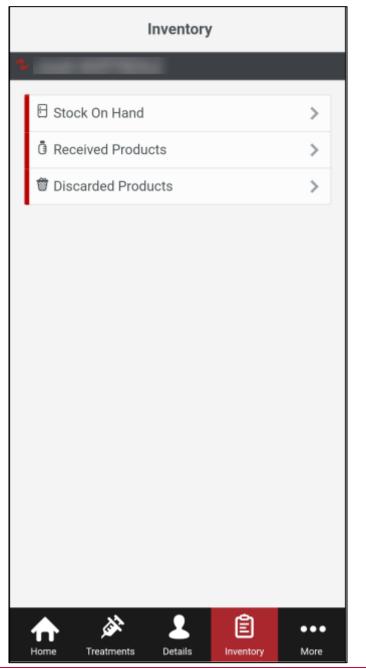
Page 34 of 36



13 000 BLOOD (1300 025 663)



- Stock On Hand
- Received Products
- Discarded Products





It is important to add your treatment product stock to your inventory first before recording a treatment.





10 More

The More tab displays additional features and settings. Users can manage their accounts, add multiple patients, update account details, find HTC contact details, access support and provide feedback.

*	
ப் Log Out	>
🔦 Change Password	>
log Add/Remove Patient	>
🖋 Update My Account	>
State HTC Contacts	>
✓ Terms and Conditions	>
Derivacy Notice	>
Help	>
₽ Feedback	>
About	>
fr 🔊 よ 🖹	•••
Home Treatments Details Inventory	More
left) on home page to switch family members.	

Page **36** of **36**

