

Notifications for Medical Officers

Notifications for Medical Officers in BloodSTAR will be sent whenever an access request has been actioned, an authorisation request changes status, or when a review is imminent or overdue. A complete list of the messages you will receive as a Medical Officer, with a timeline of receipt, is provided below.

Message Type	When it is Received	Content
Ig Initial Authorisation Request	Request has been	Authorisation assessment outcome and
Approved/Declined	actioned by authoriser	details
Ig Dose Change Request	Request has been	Authorisation assessment outcome and
Approved/Declined	actioned by authoriser	details
Additional Ig Dose Request	Request has been	Authorisation assessment outcome and
Approved/Declined	actioned by authoriser	details
Ig Continuing Treatment	Request has been	Authorisation assessment outcome and
Request Approved/Declined	actioned by authoriser	details
Ig Authorisation First Review	8 weeks before	Reminder of expiry date and a link to
Reminder	authorisation expiry	record review outcomes
Ig Authorisation Second Review	2 weeks before	Reminder of expiry date and a link to
Reminder	authorisation expiry	record review outcomes
Ig Initial Authorisation Expiry	Upon authorisation	Notice that the authorisation has expired
Reminder	expiry	and should be actioned as soon as possible
		if Ig treatment is to continue

Checking your BloodSTAR inbox

Whenever you receive a message in BloodSTAR, you will receive an email notification as shown to the right. For privacy reasons, the details of the patient cannot be sent via email, but the link in the email will direct you straight into the relevant BloodSTAR message once you log in.

To:

Subject: Immunogloublin Authorisation Review Reminder

Test email intended for:

An authorisation for one of your patients is pending review.

Due to privacy constraints, patient and authorisation details cannot be sent by email.

Please log into BloodSTAR to view the notification

BloodSTAR Notifications

There are three ways to view all past and current messages from BloodSTAR:

- 1) Click on the link provided in the email to go directly to the log-in page and then to your inbox.
- 2) Click on the notice at the bottom of your homepage.
- 3) Go to the tab *BloodSTAR Messages* at the top of your home page screen.

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me Patients 🕶

Authorisation Requests 🕶

Treatment +

BloodSTAR Messages



Support

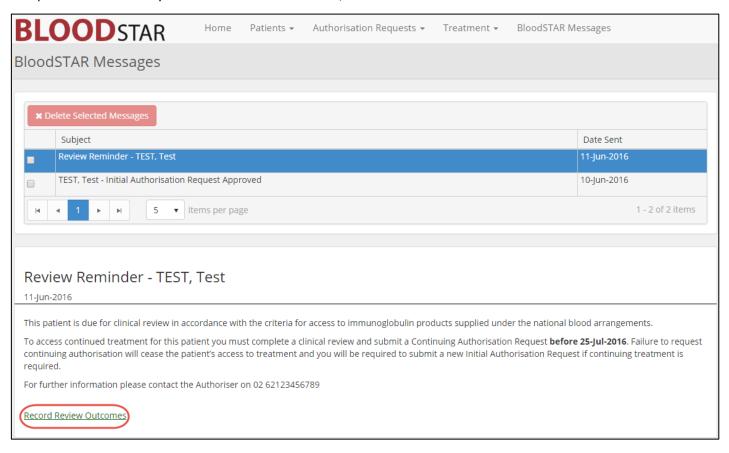
phone: 13 000 BLOOD (13 000 25663)

email: support@blood.gov.au

fax: 02 6151 5210

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Once in the messages section, you can view the content of the message by clicking on the Subject Line and it will display in a box below. All messages that require action will have a link at the bottom of the message to proceed immediately to the relevant authorisation, such as in the Review Reminder below.



To complete an action from a message, simply click the link and follow the next step. If you have actioned a message or no longer require the message then check the box next to the message and click *Delete Selected Messages* to remove it from your inbox.

Support

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