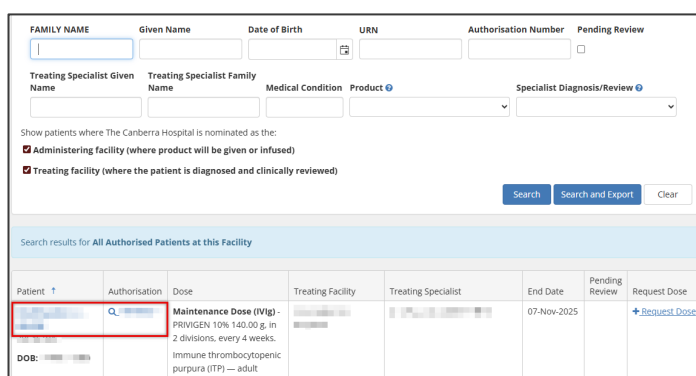


Tipsheet – BloodSTAR

Exporting a patient's treatment plan to Excel

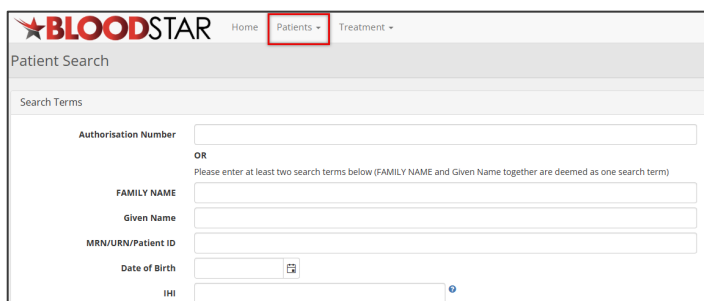
This tip sheet outlines how BloodSTAR users can export a patient's treatment plan to Excel. The export to Excel function is more accessible and readable than the function to export only to PDF. The patient's treatment plan in Excel allows a better analysis by being able to use the Excel filter options for each of the treatment plan columns.

1. First navigate to the patient's record by either using:
 - a. the **Authorised patients at this Facility** search function

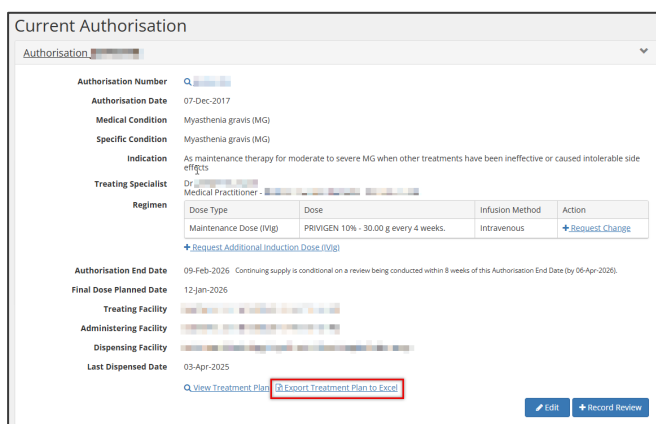


Patient	Authorisation	Dose	Treating Facility	Treating Specialist	End Date	Pending Review	Request Dose
[Redacted]	[Redacted]	Maintenance Dose (IVIg) - PRIVIGEN 10% 140.00 g in 2 divisions every 4 weeks. Immune thrombocytopenic purpura (ITP) — adult	[Redacted]	[Redacted]	07-Nov-2025		Request Dose

- b. the **Patient Search** function in the **Patients** tab on the top ribbon.



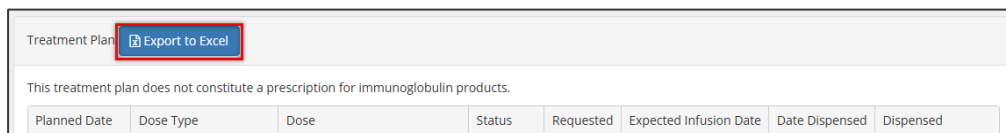
2. There are two ways to export a treatment plan, either on the:
 - a. **Patient Record page:** scroll down to the *Current Authorisation* section and select the **Export Treatment Plan to Excel** hyperlink button.



Regimen	Dose Type	Dose	Infusion Method	Action
Maintenance Dose (IVIg)	PRIVIGEN 10% - 30.00 g every 4 weeks.	Intravenous	Request Change	

[View Treatment Plan](#) [Export Treatment Plan to Excel](#)

- b. **View Authorisation page:** scroll down to the patient's *Treatment Plan* and select the **Export to Excel** button.

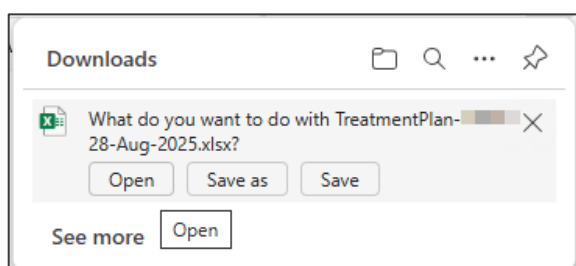


Treatment Plan **Export to Excel**

This treatment plan does not constitute a prescription for immunoglobulin products.

Planned Date	Dose Type	Dose	Status	Requested	Expected Infusion Date	Date Dispensed	Dispensed
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3. Once the export button is selected, it will download in your web browser.



4. You can then open the Excel file which will contain the following details:

- Planned Date
- Dose Type
- Dose
- Status
- Requested (if the dose was requested, it will show as positive)
- Expected Infusion Date
- Date Dispensed
- Dispensed

Sensitive: Personal

Patient: [REDACTED] IDOB: [REDACTED] Authorisation: [REDACTED]

Planned Date	Dose Type	Dose	Status	Requested	Expected Infusion Date	Date Dispensed	Dispensed
18-Mar-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	17-Mar-2025	13-Mar-2025	6.00g of 6.00g
25-Mar-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	25-Mar-2025	13-Mar-2025	6.00g of 6.00g
01-Apr-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	01-Apr-2025	13-Mar-2025	6.00g of 6.00g
08-Apr-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	08-Apr-2025	13-Mar-2025	6.00g of 6.00g
15-Apr-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	15-Apr-2025	13-Mar-2025	6.00g of 6.00g
22-Apr-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	22-Apr-2025	13-Mar-2025	6.00g of 6.00g
29-Apr-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	29-Apr-2025	13-Mar-2025	6.00g of 6.00g
06-May-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Dispensed	FALSE	06-May-2025	13-Mar-2025	6.00g of 6.00g
13-May-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Planned	FALSE			
20-May-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Planned	FALSE			
27-May-2025	Maintenance Dose (SCig)	Hizentra 20% - 6.00 g	Planned	FALSE			

5. From this file you can filter the information as required using the filter option next to each column title.