

Mobility Register

Team:	Various
Classification:	APS 1 – 6, Executive Level 1 – 2
Employment Type:	Ongoing/Non-Ongoing
Security Clearance:	Baseline/Negative Vetting Level 1
Location:	Canberra

About us

The National Blood Authority (NBA) is an Australian Government statutory agency whose role is to work in a collaborative manner with the Commonwealth and all State and Territory governments and other responsible parties to ensure that Australia's blood supply is safe, secure, adequate and affordable.

Job context

The mobility register is available to Australian Public Service (APS) employees who are interested in a temporary or permanent mobility opportunity working at the NBA.

We invite you to register your interest in permanent (ongoing) or temporary transfer employment across a broad range of classifications and business areas. APS employees can register at the APS Level 1 – 6 levels and the Executive Levels 1 – 2 with the NBA.

Ongoing movements will occur at the substantive classification level. Temporary transfers may be at current classification level or higher.

Candidates who are self-motivated, with a track record of taking responsibility and delivering results, display initiative and the ability to work autonomously are invited to apply. It would be expected that potential candidates also possess the following:

- High levels of written and oral communication skills.
- Research, analysis and problem-solving skills.
- Well-developed organisational skills and ability to manage competing priorities
- The ability to work effectively in a team.

There are roles across a variety of subject matters, including but not limited to:

- Accounting and Finance
- Procurement and contract management
- Policy
- Administration
- Communications and stakeholder Management
- Data, Research and Analysis
- Executive Assistant
- Human Resources
- ICT
- Project and Program management
- Regulation and Compliance including risk and assurance management

Selection Criteria

The suitability of applicants is assessed on the Australian Public Service Integrated Leadership System (ILS), current and potential ability to perform the duties of a particular position at the level required, and likely contribution to the work team and the NBA. More information about the ILS and profiles are available at the [Australian Public Service Commission's website](#).

Additional Information

These are Designated Security Assessed Positions (DSAP) at either Baseline (APS to EL1) or Negative vetting Level 1 (EL2). The successful applicants must be Australian Citizens capable of obtaining and maintaining a security clearance at the appropriate level. A loss of security clearance may result in termination of employment.

The NBA expects that all employees will perform their duties professionally and respectfully to achieve outcomes of the highest standard, and that this performance will reflect the best principles and practices of workplace diversity, workplace participation and a safe working environment.

To Apply

To register your interest in NBA's mobility register, please submit your current curriculum vitae (CV) and the NBA Cover Sheet to nba.recruitment@blood.gov.au.

We will be in contact with you to discuss further should a vacancy occur.